



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# 2021-2022 YMCA AFTER SCHOOL PROGRAM PARENT ORIENTATION



# AGENDA

- Welcome
- Introduction
- Operations
- COVID-19 Update
- Parent Requirements
- Q&A



# INTRODUCTION

# YMCA OVERVIEW

## **At the Y, strengthening community is our cause.**

We believe that positive, lasting personal and social change can only come about when we all work together to invest in our kids, our health, and our neighbors. That's why we focus our work in three areas:

- Youth Development
- Healthy Living
- Social Responsibility



# PROGRAM LEADERSHIP



**Bonita Patton**

Association Director  
of Youth Development

[youthandfamily@piedmontymca.org](mailto:youthandfamily@piedmontymca.org)

**Cassandra Barnes**

Senior Program Director

[cbarnes@piedmontymca.org](mailto:cbarnes@piedmontymca.org)



# SITE DIRECTORS



Clark/Venable: Manisha Ellis  
[mellis@piedmontymca.org](mailto:mellis@piedmontymca.org)

Clark: (434) 282-4270

Venable: (434) 282-4923



Jackson-Via/Johnson: Nicole Barney  
[nbarney@piedmontymca.org](mailto:nbarney@piedmontymca.org)

Jackson-Via: (434) 282-4519

Johnson: (434) 282-4775

# SITE DIRECTORS



Greenbrier: Hannah Ciucias  
[hciucias@piedmontymca.org](mailto:hciucias@piedmontymca.org)  
(434) 282-4425



Walker: Brennon Flowers  
[bflowers@piedmontymca.org](mailto:bflowers@piedmontymca.org)  
(434) 282-3460



# SITE DIRECTORS



Burnley-Moran: Interim Site Director  
[cbarnes@piedmontymca.org](mailto:cbarnes@piedmontymca.org)

(434) 282-4266



**OPERATIONS**

# PROGRAM SUMMARY

**Dates:** August 25, 2021 – June 10, 2022

**Hours:** Monday-Friday, 2:30pm-6:00pm

**Closings:** All School Closings and Teacher Workdays

## **Locations:**

Burnley-Moran Elementary

Johnson Elementary

Clark Elementary

Venable Elementary

Greenbrier Elementary

Walker Upper Elementary

Jackson-Via Elementary

# DAILY SCHEDULE

Time	K-2 (M-Th)	3-5 (M-Th)	Friday (All)
2:30-3:00pm	Arrival of Students, Bathroom, Activity		
3-3:30pm	Transition/Snack		
3:30-4:30pm	Enrichment	Health & Wellness	Clubs/Enrichment
4:30pm-5:30pm	Health & Wellness	Enrichment	Gym/Board Game Rotations
5:30-6:00pm	Dismissal/Kids Choice		

# OPERATIONS

## **Afternoon Group size:**

- 1:15 ratio (Counselor:Child)

## **What to expect in your huddle group:**

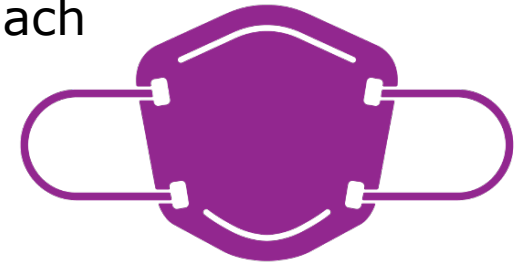
- Students will follow COVID-19 guidelines
  - Social distancing
  - Frequent handwashing
  - Cleaning and disinfecting of shared spaces
  - Face coverings when indoors (CDC guidelines)
- Daily Snack
- Homework help
- Indoor/Outdoor activities
- Relationship-building
- Character development
- Fun!



**COVID-19 UPDATE**

# COVID-19 UPDATES

- Per CDC guidelines, all children and staff will be required to wear a mask while inside the school at all times.
- Staff will wear a face covering to set example
- Pursuant to CCS policy, YMCA staff will provide proof of vaccination or submit a COVID-19 test each week prior to start of the program on Monday.
- Temperature checks when needed
- Students will receive individual supplies
- Cleaning, disinfecting and sanitizing will take place after every activity/transition
- Equipment and supplies will be cleaned before and after use
- We have designated areas for social distancing
- Children will eat with their groups and tables will be cleaned and sanitized before and after use
- Children will have individual labeled baskets for their belongings



# **PARENT REQUIREMENTS**



# PARENT REQUIREMENTS

- Complete CampDoc before Saturday, August 21<sup>st</sup>
- Medication in original bottle (Medicine Administration Form on file)
- Label all belongings
- Provide a face covering
- All documents MUST BE SUBMITTED in order to attend program
- Payment method must be provided PRIOR to starting program

**EXERCISE  
LEARN & PLAY  
AFTER THE  
SCHOOL DAY**



# SUBSIDY PROGRAM

- YMCA is a vendor through the Child Care Subsidy Program
- Assists families that meet household size and income criteria
- All Tier 1 families and most Tier 2 families
- When approved, you would qualify for free child care (no copays through Dec 2021)
- MUST enroll with Department of Social Services ASAP:
  - Call Alyssa at (434) 970-3469 or Scottie at (434) 970-3468
  - Email Missy Corbin, COO/CFO at mcorbin@piedmontymca.org for paper application
  - Apply online at <https://commonhelp.virginia.gov/>

# SUBSIDY APPLICATION



## Charlottesville Dept of Social Services

City Hall Annex  
PO Box 911  
120 7th Street NE  
Charlottesville, VA 22902-0911

## WELCOME!

Thank you for your interest in our Child Care Assistance program. This letter is to provide you with a brief checklist of some documents you may need after you complete your application.

Some requirements to determine your eligibility include:

- Phone interview with your Child Care worker
- Citizenship verification for your child(ren)- (Birth Certificate or Proof of Birth letter)
- Selection of a child care provider
- Income and/or employment verification
- Verification of enrollment in an education program
- Verification of your address
- Up to date immunization records for your child(ren)
- Verification of your identity

Turning this information in close to your intake appointment can help speed things up! Please keep in mind that this list is not exhaustive, so additional items may be requested at intake.

If you have any questions, or need help with getting these items, please reach out to our Child Care staff listed below.

Alyssa Cattell-Gordon  
(434)970-3469  
[gordona@charlottesville.gov](mailto:gordona@charlottesville.gov)

Scottie Rudin  
(434)970-3468  
[rudins@charlottesville.gov](mailto:rudins@charlottesville.gov)



Commonwealth of Virginia  
Department of Social Services

Virginia Child Care  
[www.childcareva.com](http://www.childcareva.com)

## APPLYING FOR CHILD CARE SUBSIDY AND SERVICES Information You Need to Know

Anyone may apply for child care services. You must apply in the city or county in which you live. You do not need to have lived in the city or county for any specified length of time. The child(ren) for whom the child care service application is submitted must be a citizen of the United States or have legal alien status. Proof of the child(ren)'s citizenship or legal alien status must be provided.

To find out if you are eligible to receive child care services, you must complete and return the attached application.

The local department of social services (local department) will make a decision regarding your application within 30 days. The local department must send you a written *Notice of Action* if you are not eligible for services, or if there is a delay in processing the application. Your name may be placed on a waiting list if funds are not available to immediately serve you. The local department will send written notification explaining the reason why you were added to the waiting list and a child care case manager will explain the waiting list process to you. You may request that your name be removed from the waiting list at any time.

## Applicant's Rights

This institution is prohibited from discriminating on the basis of race, color, national origin, disability, age, sex, religion or political beliefs. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Additionally, program information may be made available in languages other than English.

To file a complaint of discrimination regarding a program receiving Federal financial assistance through the U.S. Department of Health and Human Services (HHS) write: *HHS Director, Office for Civil Rights, Room 515-F, 200 Independence Avenue, S.W., Washington, D.C. 20201* or call (202) 619-0403 (voice) or (800) 537-7697 (TTY).

More information about this process may be found at [www.dss.virginia.gov/about/civil\\_rights/](http://www.dss.virginia.gov/about/civil_rights/).

You have the right to view the information in your child care case record. The local department may not release information about you without your written consent, with the exception of purposes directly connected with the administration of social service programs, or by court order.

You have the right to visit your child any time the child is in the provider's care. You also have the right to make complaints or discuss areas of concern regarding your provider's care by calling 1-800-543-7545 or on-line at [www.childcareva.com](http://www.childcareva.com).

If you do not agree with the local department's decision about your case, you have the right to ask for an appeal by means of a hearing. You may appeal to the local department or write directly to:

Director, Division of Appeals and Fair Hearings  
Virginia Department of Social Services  
801 East Main Street  
Richmond, Virginia 23219-2901

KEEP THIS PAGE FOR YOUR RECORDS

**Q&A**



# THANK YOU

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**Piedmont Family YMCA**  
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**[bpatton@piedmontymca.org](mailto:bpatton@piedmontymca.org)**