

# PIEDMONT FAMILY YMCA JOB DESCRIPTION

Job Title: Head Lifeguard  
Leadership Level: Leader 3  
Status: F/T  
Reports to: Senior Director of Aquatics

Pay Range: \$14.00-\$16.00/hour  
FLSA Status: Non-Exempt  
Department: Aquatics  
Revision Date: 7/22/19

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## POSITION SUMMARY:

Supervises aquatics staff to maintain safe swimming conditions in the pool, deck, and surrounding areas. Creates a safe and positive atmosphere that welcomes and respects all individuals and promotes safety in accordance with YMCA policies and procedures. Builds positive relationships with members and program participants through effective listening and verbal skills and creatively finds ways to connect them to one another and the Y community. Supervises aquatic program to ensure high quality programs.

This position supports the work of the Y, a leading nonprofit committed to strengthening community through youth development, healthy living and social responsibility. Provides direct leadership, instruction and motivation for students in swimming classes.

## ESSENTIAL FUNCTIONS:

- Supervises and trains aquatic staff and programming.
- Maintains active surveillance of the pool area.
- Knows and reviews all emergency procedures and responds to emergency situations immediately in accordance with YMCA policies, procedures, and the "safe-in-six" model; completes related reports as required.
- Knows, understands, and consistently applies safety rules, policies, and guidelines for the pool and aquatic area.
- Maintains accurate records as required by the YMCA and/or the state health department code.
- Performs equipment checks and ensures appropriate equipment is available as needed.
- Checks the pool for hazardous conditions when arriving.
- Performs chemical testing when not guarding, as required, and takes appropriate action.
- Identifies and celebrates the successes of members and program participants.
- Attends all staff meetings and in-service training.
- Performs other duties as assigned.
- Instructs swimming lessons in accordance with YMCA guidelines, having prepared lesson plans accordingly.
- Conveys information on aquatics programs and schedules and as appropriate refers students and parents to other programs.
- Follows all YMCA policies, rules, regulations and procedures, including emergency and safety procedures. Completes incident and accident reports as necessary.

## LEADERSHIP COMPETENCIES:

Advancing Our Mission & Cause: Engaging Community, Volunteerism, Philanthropy, Change Leadership

Building Relationships: Collaboration, Communication & Influence, Inclusion

Leading Operations: Critical Thinking & Decision Making, Fiscal Management, Functional Expertise, Innovation, Program/Project Management

Developing & Inspiring People: Developing Self & Others, Emotional Maturity

#### QUALIFICATIONS:

- Minimum age of 17
- Current Lifeguard certification
- Swim Instructor certification preferred
- 1 year of Lifeguard experience required, 2 years of Lifeguard experience preferred
- 2 years of swim lesson instructor preferred
- Ability to relate effectively to diverse groups of people from all social and economic segments of the community
- Previous staff or peer supervision preferred

#### WORK ENVIRONMENT & PHYSICAL DEMANDS:

- Physical ability, including the strength, agility, and mobility to perform the essential functions of the position and to supervise program activities.
- Ability to spend extended periods of time in an indoor aquatic environment.
- Ability to sit for long periods of time, climb a ladder, lift and carry 50 pounds.
- The noise level for this position is moderate to loud.