



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

PIEDMONT FAMILY YMCA JOB DESCRIPTION

Job Title: Lead Wellness Attendant
Leadership Level: Team Leader
Status: F/T
Reports to: Wellness Director

Pay Range: \$15- \$16/hour
FLSA Status: Non-Exempt
Department: Wellness
Revision Date: 10/05/2023

POSITION SUMMARY:

This position supports the work of the YMCA, a leading nonprofit committed to strengthening the community through youth development, healthy living, and social responsibility. Under the supervision of the Wellness Director, the Lead Wellness Attendant will assist in all aspects of managing the wellness floor and group exercise studios and support of the Wellness Attendant Team. The Lead Wellness Attendant will help create a welcoming and inclusive environment for members and team members of all backgrounds and abilities.

Successful applicants should be available between 8AM-5PM (Mon-Fri) with occasional availability on evenings and weekends.

ESSENTIAL FUNCTIONS:

- Assist the Wellness Director with staff on-boarding, scheduling, and wellness floor supervision.
- Perform routine maintenance, cleaning and management of wellness equipment and provide effective communication to the Wellness Director regarding repair needs.
- Provide adequate supervision of assigned areas of the facility to ensure Wellness Department policies and procedures are followed by members for a safe workout environment.
- Provide excellent customer service to all members through education of wellness equipment, greeting members, and answering any member questions pertaining to the happenings at the YMCA.
- Respond to all accidents and emergencies in accordance with the Emergency Operations Plan.
- Must adhere to the YMCA's core values of caring, honesty, respect and responsibility.

LEADERSHIP COMPETENCIES:

Advancing Our Mission & Cause: Engaging Community, Volunteerism, Philanthropy, Change Leadership

Building Relationships: Collaboration, Communication & Influence, Inclusion

Leading Operations: Critical Thinking & Decision Making, Fiscal Management, Functional Expertise, Innovation, Program/Project Management

Developing & Inspiring People: Developing Self & Others, Emotional Maturity

QUALIFICATIONS:

- At least one- year of related experience wellness-related field is preferred.
- Excellent verbal and written communication skills, interpersonal abilities and computer proficiency are necessary.
- Minimum age: 21
- CPR/AED/ First Aid required within 60 days of hire date.
- Excellent verbal communication skills, interpersonal abilities, and problem solving skills.

WORK ENVIRONMENT & PHYSICAL DEMANDS:

- The physical demands include standing, walking up and down stairs frequently, bending down to clean equipment, and lifting weights to re-rack. Successful applicants should be able to lift up to 50 lbs.

SIGNATURE:

I have reviewed and understand this job description.

Employee's name

Employee's signature

Today's date: _____