



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

PIEDMONT FAMILY YMCA JOB DESCRIPTION

Job Title: Sports Assistant - Volleyball
Leadership Level: Leader
Status: P/T
Reports to: Sports Director

Pay Range: \$13-\$15 DOE
FLSA Status: Non-Exempt
Department: Sports
Revision Date: 4/27/2021

POSITION SUMMARY:

The position supports the work of the Y, a leading nonprofit committed to strengthening community through youth development, healthy living and social responsibility. Under the guidance of the Sports Director, the Program Specialist Sports – Volleyball participants in developing skills related to the program. This position must perform program responsibilities in accordance with the policies, goals and mission set forth by the YMCA.

ESSENTIAL FUNCTIONS:

- Monitor all areas of the gymnasium and/or field being utilized.
- Will lead sports clinics, manage game and practices for various ages and skill levels.
- Specialized skills: experienced volleyball coach/trainer, able to teach skills to youth
- Set up and take down equipment needed per session.
- Follow YMCA policies and procedures: respond to emergency situations.
- Attend all staff meetings.
- Adhere to YMCA core values of caring, honesty, respect, and responsibility.
- Perform other duties as assigned.

LEADERSHIP COMPETENCIES:

Advancing Our Mission & Cause: Engaging Community, Volunteerism, Philanthropy, Change Leadership

Building Relationships: Collaboration, Communication & Influence, Inclusion

Leading Operations: Critical Thinking & Decision Making, Fiscal Management, Functional Expertise, Innovation, Program/Project Management

Developing & Inspiring People: Developing Self & Others, Emotional Maturity

QUALIFICATIONS:

- High school graduate or equivalent preferred.
- CPR/AED/First Aid required within 60 days of hire date
- YMCA New Hire Orientation and other applicable YMCA trainings within 90 days of hire date
- Excellent verbal and written communication skills, interpersonal abilities and computer proficiency are necessary.
- Must be available to work at least three, four-hour shifts per week for P/T position.
- Must be able to work nights and weekends to help facilitate clinics, practices and games.

WORK ENVIRONMENT & PHYSICAL DEMANDS:

- The physical demands will include standing, walking up and down stairs frequently,

bending down to clean equipment, lifting weights to re-rack. Should be able to lift up to 50 lbs.

- Candidates must be able to perform all physical aspects of the position, including walking, standing, bending, reaching, and lifting.

SIGNATURE:

I have reviewed and understand this job description.

Employee's name _____ Employee's signature _____

Today's date: _____

