

GROUP EXERCISE & POOL RESERVATIONS

BROOKS YMCA VIRTUAGYM PORTAL – MEMBER GUIDE

Brooks Family YMCA uses Virtuagym for scheduling and reservations for the pool, group exercise, Stay & Play, basketball, and pickleball. <u>All reservations open 48</u> <u>hours in advance of the activity</u>.

Before making your first reservation, you will need to activate your Piedmont YMCA Virtuagym account. You will only need to do this once. Once your account is activated, you can also download the Virtuagym app and use your login credentials to see schedules and make reservations.

TO ACTIVATE YOUR VIRTUAGYM ACCOUNT:

- Look for an email sent by the Brooks Family YMCA on June 11 between 3pm and 4:30 pm with an invitation to activate your account. (Remember to check your junk mail or spam folder!)
- If you received the email invitation, click on the link it provides and follow the instructions. You'll need to choose a login and password for Virtuagym.
- If you cannot find the email, you'll need a staff member to activate your account. Please call us at (434) 974–9622 or visit the membership desk for help.

TO MAKE A RESERVATION:

- Log in to: https://piedmontfamilyymca.virtuagym.com/
- Go to "Schedule" in the left-hand navigation menu
- Go to the Group Exercise, Stay & Play, Basketball Court, Family Pool, or Lap Pool calendar (choices are in menu above the calendar)
- Click on the class or time slot you wish to reserve
- Click "Book Now"
- You're done! You may view all your personal reservations under the "Activity Calendar" or "Club Account Info" in the left-hand menu.



TO CANCEL A RESERVATION:

- Log in to: https://piedmontfamilyymca.virtuagym.com/
- Go to "Schedule" in the left-hand navigation menu
- Go to the Group Exercise, Stay & Play, Basketball Court, Family Pool, or Lap Pool calendar (choices are in menu above the calendar)
- Click on the class or time slot you wish to cancel
- Click "Cancel Booking."
- You're done! Please give 12 hours notice for cancellations if possible.